

Wayne County Parks Picnic Permit Information

**DUE TO POPULAR DEMAND WE HAVE MOVED UP THE OPENING DAY OF
PERMITS FOR 2010 to NOVEMBER 2, 2009!!!!**

General Information

The opening day for applying for a park permit for the 2010 season(May 1 - September 30) is **Monday, November 2, 2009**. Our office will open at 7:00 a.m. that day. Please keep the following in mind as you plan for your park permit:

1. All permit fees must be paid in full in order to reserve an area and will be accepted on a first come, first served basis. We accept cash and check only. We cannot hold or "pencil in" dates. **ONLY ONE PERMIT PER PERSON WILL BE ISSUED IF OTHERS ARE WAITING IN LINE.**
2. Mail in reservations will be accepted. Mail in reservations will be processed on Tuesday, November 3, 2009.
3. There is a \$5 administrative fee each time a permit holder changes an area and/or date. It is strongly recommended that an area is seen before it is booked. The permit holder has up to five days before the activity date to make changes.
4. Wayne County Parks reserves the right to book areas for special events. Please note that events may be added or deleted prior to November 2, 2009.

Office Location

The Wayne County Parks Administrative Office is located in Westland, on Hines Drive just east of Ann Arbor Trail in the Nankin Mills building.

Office Hours

Monday-Friday: 8 a.m.-4:30 p.m.
Saturday: 9 a.m.-4 p.m.

Mailing Address

Wayne County Parks
33175 Ann Arbor Trail
Westland, MI 48185
Phone: (734) 261-1990
FAX #: (734) 427-7689

Permit Fees

Picnic Area (uncovered area)	\$25
Northville Shelter*	\$60
Wilcox Shelter*	\$75
All Other Shelters	\$100
Ball Diamond (Diamond free w/shelter or area rental)	\$25
Volleyball Court (Northville Rec. Area only)	\$25
Bridges #1, #2 and #3 with Gazebo (Elizabeth Park) – see page 3 for more information.	

*Please note that there is no electricity in the Northville or Wilcox Shelters or in the picnic areas.

PARK PERMIT RULES

Vehicles-It is understood that items stored in vehicles such as refreshments, equipment, supplies, etc. will be dispensed free of charge to the members of your group. Vehicles are prohibited from parking on or driving on the turf.

Park Capacity –Please be aware that most of our shelters have a capacity of 100 people. There will only be enough parking and picnic tables for 100 people. At this time, we cannot accommodate groups larger than this. The only shelters with larger capacity are Nankin Mills and Warrendale, which can accommodate 200 people. We recommend larger groups hold their functions at these parks.

Electricity-Most restrooms and shelters are equipped with electrical outlets (only 20 amps or 110 volts). There is no additional charge for electrical or water, therefore **service is not a guarantee**. The Wilcox and Northville Shelters do not have electricity at this time even though there are outlets.

Public Address Systems-Amplified music is not allowed.
BANDS AND DJ's ARE NOT ALLOWED!

Signs-Temporary signs may be placed for directions and/or designating your park area. No advertisements, circulars, notices, statements or designs shall be displayed or distributed without permit. All signs must be removed after your event and must not be attached to trees.

Alcoholic Beverages-Beer is the only beverage allowed in park areas **with the exception of Elizabeth Park**. Beer in a bottle or can is allowed without a permit. Keg beer is allowed only by permit only (no additional fee). **Alcoholic beverages are prohibited at Elizabeth Park.**

Special Requests-All special requests, such as moonwalks, dunktanks, pony rides, fundraising activities, etc. must be approved in advance by the Recreation Division. Any and all special requests must be approved in writing. All information pertaining to this request (i.e. copy of site map, copy of original request and proof of insurance) must be attached to the permit along with insurance naming Wayne County Parks as additionally insured. **No exchange of money is to take place in the parks.**

Rain Dates-No rain dates will be given. Area is reserved for permit holder rain or shine. If Park staff determines that the area is not accessible due to flooding, another available date will be reserved within the same calendar year at no additional cost. **NO REFUNDS!**

Permit Change-An additional fee of \$5.00 will be assessed for any change in activity date, park area, and/or athletic field once the permit has been issued. Permit holder has up to five days before the activity date to make changes.

Cancellation Notice-A cancellation of a permit will result in the forfeiture of the entire permit fee. **NO REFUNDS!**

Picnic Tables-The number of picnic tables in a given area cannot be guaranteed. **MOVING OF PICNIC TABLES FROM ONE PICNIC AREA TO ANOTHER IS PROHIBITED.** We do not provide extra tables.

Public Areas-A picnic permit does NOT give permit holder exclusive rights to playground equipment, basketball courts or tennis courts. These areas are open to the public and cannot be reserved.

Pets – Wayne County rules require all dogs must stay on a leash.

Bathrooms – Please be aware that the bathrooms will be locked by 8:00 p.m. each night.

Clean up and Damage – Please be aware that our maintenance staff does not come in until 7:00 a.m. They will get to your site as soon as possible.

Improper clean up and/or damage is a violation of the park rules. The permit holder is responsible for clean up and/or damage costs. The Wayne County Sheriff's Department will enforce all park rules. The phone number for Park Patrol-Wayne County Sheriff is (734) 721-2222.

SATURDAY IN THE PARK Alternate routes for picnic areas

Wayne County Parks is the proud sponsor of a popular program to provide a safe place to run, walk, cycle and skate. **SATURDAY IN THE PARK** runs every Saturday from the first Saturday in May through the last Saturday in September from 9:00 a.m.-3:30 p.m. Six miles of Hines Drive will be closed to traffic from Ann Arbor Trail to Outer Drive. If you have a picnic scheduled during Saturday in the Park between Ann Arbor Trail and Outer Drive, please be aware of the alternate route to your picnic and give your group directions.

For all the following areas, you must go around the first set of barricades to get to your Picnic site. You must not go around the second set of barricades.

Warrendale Picnic Area-Located on the north side of Warren Road, ½ mile east of Telegraph

Merriman Hollow Picnic Area-Entrance is located on the west side of Merriman Road between Warren Road and Ann Arbor Trail.

Nankin Mills Picnic Area-Entrance is located 300 feet east of Ann Arbor Trail on the south side of Hines Drive.

Parr Picnic Area-Entrance is off Woodbine Road. Woodbine is located on the south side of Ann Arbor Trail 100 feet west of Telegraph Road.

Helms Haven Picnic Area-Entrance is located west of Outer Drive on the south side of Hines Drive.

GOOD NEWS!

More picnic shelters and playscapes now available in your Wayne County Parks

New picnic shelters and playscapes were constructed throughout Wayne County Parks the past few years. This enables us to accommodate the large numbers of family reunions, company picnics, church picnics and non-profit organization events that take place in the parks. In addition, several of our ball diamonds received a facelift--restored infields and outfields, new benches, bleachers and backstops. **All of these improvements were made possible by the passage of the Wayne County Parks millage.**

The following is a list of the construction projects for 2010:

Elizabeth Park Shelter and all three bridges will be under construction in spring 2010. Due to the construction, we will not be taking reservations for the bridges/shelter until the work is completed. To be added to an email list that will alert you to when the areas will be ready for reservation, you can email khealy@co.wayne.mi.us

INFORMATION FOR LARGE EVENT ORGANIZERS

Wayne County Parks co-hosts several fun runs, walk-a-thons and other fundraising events sponsored by a variety of organizations. If your organization would like to have your event in a Wayne County Park and your event is open to the public, you may be eligible to obtain your park permit in advance (prior to November 2, 2009). A copy of your million dollar liability insurance naming Wayne County additionally insured is needed. For more info, call Kim at (734) 261-9087.

PLEASE NOTE: We will **not** be issuing athletic league permits for 2010 on Monday, November 2. If you need info on reserving fields for soccer, softball, volleyball or any other athletic leagues, call Scott at (734) 261-5949.

Picnic Shelters Available

- **Bell Creek Park Picnic Shelter**-Located in Redford, Five Mile and Inkster Road. (E)
- **Inkster Park Picnic Shelter**-Located in Inkster, off John Daly, North of Michigan Avenue. (E)
- **Hines Park-Warrendale Picnic Shelter**-Located in Dearborn Heights off of Warren Ave, east of Telegraph. (E)
- **Hines Park-Nankin Mills Picnic Shelter**-Located in Westland on Hines Drive, east of Ann Arbor Trail.(E)
- **Hines Park-Waterford Bend Picnic Shelter**-Located in Northville at Six Mile and Northville Road. (E)
- **Hines Park-Cass Benton Picnic Shelter**-Located in Northville, on Hines Drive between 6 & 7 Mile (E)
- **Hines Park-Helms Haven Picnic Shelter**-Located in Dearborn Heights, on Hines Drive west of Outer Drive. (E)
- **Hines Park-Northville Area Picnic Shelter**-Located in Northville, on Hines Drive between 6 and 7 Mile.
- **Hines Park-Parkland Picnic Shelter**-Located in Dearborn Heights, on Hines Drive, west of Ford Road. (E)
- **Hines Park-Plymouth Riverside Picnic Shelter**-Located in Plymouth, on Hines Drive, west of Haggerty.(E)
- **Hines Park-Parr Picnic Shelter**-Located in Dearborn Heights, on Hines Drive, West of Telegraph. (E)
- **Hines Park-Merriman Hollow Picnic Shelter**-Located in Westland, on Hines Drive, off Merriman Road between Ann Arbor Trail and Warren Ave.(E)
- **Hines Park-Wilcox Picnic Shelter**-Located in Plymouth on Hines Drive, between Northville Road and Wilcox Road.

(E) = the shelter has electricity. No electricity at Wilcox Shelter and Northville Shelter.

TENTATIVE SCHEDULE OF EVENTS -2010

Wayne County Parks

Wayne County Parks sponsors several special events throughout the year in various Wayne County Parks locations. This tentative schedule of events, so please call before attending an event.

<u>EVENT</u>	<u>DATE & Time</u>	<u>LOCATION</u>
Marshmallow Drop	April 2 @ 9:00 a.m. April 2 @ 11:00 a.m.	Elizabeth Park Nankin Mills Park
Saturday in the Park	May 1-September 25 from 9:00 a.m.-3:30 p.m.	Hines Drive
Kite Festival	May 1 @ 1:00 p.m.	Nankin Mills Park
Fishing Derby	May 15 @ 8:00 a.m.	Waterford Bend Park
Nursery School Olympics	June 2 @ 10:30 a.m.	Elizabeth Park
E.P. Skate Jam	June 5 @ 1:00 p.m.	Elizabeth Park
Redford Festival	June 10-13	Bell Creek Park
Senior Picnic	June date TBD	Warrendale Park
Polka Fest	July 10 @ Noon	Warrendale Park
Mud Day	July 6 @ 11:00 a.m.	Nankin Mills Park
Roar on the River	July date TBD	Elizabeth Park
Jazz on the River	August 7-8	Elizabeth Park
Kids Day	August 14	Nankin Mills Park
Native American Day	September 11 @ 1:00 p.m.	Nankin Mills Interpretive Center
Somewhere in Time	September 19 @ 11:00 a.m.	Elizabeth Park
Pioneer Day	September 25 @ 1:00 p.m.	Nankin Mills Interpretive Center
Halloween Fest	October 16 @ 1:00 p.m.	Nankin Mills Park

Wayne County Park System

2010 Park Permit Application Form

If you are coming to our office on Monday, November 2, 2009 to obtain a permit, please fill out this form and bring it with you. If you prefer to mail in your request, enclose completed application form and check/money order payable to Wayne County Parks to: Wayne County Parks, Attn: Park Permits, 33175 Ann Arbor Trail, Westland, MI 48185.

ALL MAIL IN APPLICATIONS WILL BE PROCESSED ON TUESDAY, NOVEMBER 2, 2009.

Please Print:

Name of Company/Group _____

Contact Person _____

Email Address _____

Address _____

City, State, ZIP _____

Home Phone _____ Business/cell phone _____

Group Size _____ Approximate times of your picnic: From _____ a.m. to _____ p.m.

First choice of site _____ First choice of date _____

Second choice of site _____ Second choice of date _____

Do you need a ball diamond? _____ Do you need a sand volleyball court? (Northville Rec. only) _____

*Moonwalks, dunk tanks, pony rides and other special requests must be approved in advance and the permit holder must provide a copy of one million dollar liability insurance policy naming Wayne County Parks additionally insured. If you have any questions, please call the permit office at (734) 261-1990.