

**WAYNE COUNTY PROSECUTOR OFFICE STAFF**  
**SPEAKER REQUEST FORM**

Thank you so much for inviting a member of our office to appear at your event. The Prosecutor endeavors to honor as many requests as our schedules will allow. In order to expedite your request, please complete this questionnaire and return it to me as soon as possible.

Mary Morrow, Director, Office of the Wayne County Prosecutor (313) 224-7270 or e-mail to mmorrow@co.wayne.mi.us

We appreciate your assistance and cooperation.

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**Part I**

Contact person (name, address, telephone(s), e-mail): \_\_\_\_\_

\_\_\_\_\_

Sponsor of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Time of Event: \_\_\_\_\_

Time of WCPO Representatives Speech/Appearance: \_\_\_\_\_

Place of Event: \_\_\_\_\_

Theme of Event: \_\_\_\_\_

Short history of sponsor and event: \_\_\_\_\_

\_\_\_\_\_

Other participants: \_\_\_\_\_

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**Part II**

\_\_\_\_\_ We regret that due to conflicting commitments, we will be unable to accept your invitation. We are honored by your request and hope that we will be able to meet with your group in the future. Best of luck on your event.

\_\_\_\_\_ We are honored to accept your invitation. Please forward any written materials to our office, and provide detailed directions to the event.