Wayne County Charter Commission

HOME—RULE CHARTER
HOME RULE CHARTER

FOR

WAYNE COUNTY

As Adopted June 16, 1981

By the Wayne County Charter Commission

and

Approved July 22, 1981

By Governor William G. Milliken

and

Approved by the Voters

November 3, 1981
INDEX OF DRAFT CHARTER – ELECTED EXECUTIVE

PREAMBLE

ARTICLE I GENERAL PROVISIONS
1.111 Declaration of Rights
1.112 Home Rule Powers
1.113 Boundaries

ARTICLE II ELECTIONS
CHAPTER 1 APPORTIONMENT
2.111 Apportionment of County Commission Districts
2.112 Apportionment Commission
2.113 Apportionment Procedure
2.114 Appeal of Apportionment Plan
2.115 Final Apportionment Plan
2.116 Elections

CHAPTER 2 ELECTED OFFICERS
2.211 Terms
2.212 Terms and Vacancies

ARTICLE III LEGISLATIVE
3.111 County Commission
3.112 Election; Filling of Vacancies
3.113 Compensation
3.114 Meetings, Rules and Procedures
3.115 Powers and Duties
3.116 Purchasing Policy
3.117 Public County Hospital Facilities
3.118 Non-Interference in Administrative Affairs
3.119 Auditor General

ARTICLE IV EXECUTIVE BRANCH
CHAPTER 1 CHIEF EXECUTIVE OFFICER
4.111 Chief Executive Officer
4.112 Powers and Duties
4.113 Reorganization Plan
4.114 Transfers of Property and Records
4.115 Coordination of Road and Public Works Functions
4.116 Coordination of County Functions
4.121 Deputy CEO
4.122 Vacancies

CHAPTER 2 DEPARTMENTS HEADED BY ELECTED OFFICERS
PART I
4.211 Prosecuting Attorney
4.212 Department Created

PART II
4.221 Sheriff
4.222 Department Created

Index Page 1
ARTICLE IV (Continued)

4.222 Powers and Duties
4.223 Patrol of the Parks
4.224 Contracts with Local Governments
PART III County Clerk
4.231 Department Created
4.232 Powers and Duties
4.233 Central Records
4.234 Printing and Duplication
PART IV County Treasurer
4.241 Department Created
4.242 Powers and Duties
4.243 Investment Power
4.244 Tax Collections and Delinquent Taxes
PART V Register of Deeds
4.251 Department Created
4.252 Powers and Duties
PART VI Drain Commissioner
4.261 Department Created
4.262 Powers and Duties
4.263 Annual Project Plan
PART VII General Provisions Governing Departments Headed by Elected Officers
4.271 Reorganization
4.272 Functions Performed within Authorized Appropriations

CHAPTER 3 OTHER DEPARTMENTS

PART I Corporation Counsel
4.311 Department Created
4.312 Powers and Duties
4.313 Temporary Counsel
4.314 Division of Human Relations
PART II Personnel
4.321 Department Created
4.322 Powers and Duties
4.323 Labor Relations
4.324 Employment Planning
4.325 Classification Plan
4.326 Civil Service Commission
4.327 Promotion
PART III Management and Budget
4.331 Department Created
4.332 Powers and Duties
4.333 Assessment and Equalization
4.334 Purchasing
PART IV Health
4.341 Department Created
4.342 Powers and Duties
4.343 Environmental Protection
ARTICLE IV (Continued)

PART V  Public Works
4.351  Department Created
4.353  Powers and Duties

PART VI  Road Commission
4.361  Department Created
4.362  Powers and Duties

PART VII  Senior Citizen Services
4.371  Senior Citizens Services
4.372  Powers and Duties

PART VIII  General Provisions Governing Departments
4.381  Other Agencies
4.382  Directors and Deputies
4.383  Reorganization Power Limited
4.384  Divisions
4.385  Appointments
4.386  Vacancies

ARTICLE V  FINANCE

5.111  Financial Management Principles
5.112  Fiscal Year
5.113  Independent Audit
5.121  Budget Preparation and Submittal
5.122  Policy Statement
5.123  Budget Request
5.124  Budget Documents and Transmittal
5.125  Budget Message
5.126  Budget Document
(a)  Statement of Estimated Revenue
(b)  Report of Special Funds
(c)  Statement of Expenditures
(d)  Debt Service Statement
(e)  Pensions and Budget Stabilization
(f)  Capital Outlay
(g)  Surplus or Deficit

5.127  Appropriations Ordinance
5.131  Appropriation Ordinance Introduced
5.132  Hearings
5.133  Public Hearings
5.134  Appropriation Ordinance
5.141  Budget Execution
5.142  Allotments
5.143  Disbursement Procedure
5.144  Reports to the County Commission
5.145  Appropriation Ordinance Amendments
5.146  Budget Reductions
5.147  Transfers and Impoundsments
5.148  Program Review
5.151  Comprehensive Annual Report
5.161  Budget Stabilization Fund
5.171  Budget Deficits
5.172  Debt Limit and Borrowing Authority
ARTICLE V (Continued)
5.181 Taxing Authority
5.182 Net Limitation Tax Rate
5.191 General Provision

ARTICLE VI
6.111 Retirement System
6.112 Retirement Commission
6.113 Financial Management
6.114 Employment of Actuary

ARTICLE VII
7.112 Inter-Governmental Contracts
7.113 Initiative, Referendum and Recall
7.114 Public Meetings
7.115 Freedom of Information
7.116 Restrictions on Appointments and Employment
7.117 Penalties for Violation
7.118 Applicability of Article V to This Charter
7.119 Home Rule Unaffected
7.120 Public Utilities
7.121 Drainage Boards
7.121 Severability

ARTICLE VIII
8.111 Transitional Provisions
8.112 Ordinances Continued
8.113 Laws Continued
8.114 Succession of County Rights
8.115 Retirement Commission
8.116 Transition by County Commission
8.117 Civil Service Rights
8.118 Continuity of Government
8.119 Temporarily Continuance of Positions
8.120 Effective Date
8.121 Apportionment for Commissioners and Elections
8.122 Transition Planning
8.123 Elected Officers Continued and Original Terms

ARTICLE IX
9.111 Selection of the CEO
9.112 Elected Chief Executive Officer

Index Page 4