Southeast Michigan Green Schools Initiative
Wayne - Macomb - Oakland Counties
Program Guidelines 2019-20 and Activity Verification Form

Public Act 301 (2010) updated and revised P.A. 146 (2006), which established the Michigan Green Schools program. A public or private school in Michigan may apply to be designated a “Green School” by submitting the appropriate information to the county/intermediate school district in which the school is located. The intent of the Michigan Green Schools Program is to encourage students to participate in activities which help them learn about preserving natural resources, protect the environment and promote energy efficiency and savings. Participation in the Green School program is also an opportunity for students to engage in 3-Dimensional Science, project based, and place based learning opportunities. The program is a unique opportunity to engage in STEM, as well as art and math, while making a positive impact on their school community.

A school is eligible to receive a green, emerald or evergreen school environmental stewardship designation when the school coordinator or students submits proper written documentation describing how the school has performed in a minimum of 10 energy saving and environmental activities. The activities are set up in categories: (A-D) Recycling, Energy Saving, Environmental Protection and Miscellaneous. With an additional 2 categories: Category E that allows you to Propose Your Own Activity and Category X “Special Activity” that allows you to create a Green School Logo or Video.

How to become a Green School:

- Assign a Green School Leader/Team (teacher, staff, parent, or student)
- COMPLETE at least 10 activities with a minimum of 2 activities from Categories A-D.
- Activities must be unique to your school.
- Activities must be completed during the current school year.
- You must submit the activity descriptions on the Wayne County specific Activity Verification Form (attached to this document) or similar format. Please note that other application forms, including those found on the Michigan Green Schools Foundation website, CANNOT be accepted. Only the Wayne County numbering system will be accepted Category (letter)-Activity (number).
• You must use a descriptive paragraph to describe each activity. Include appropriate details such as dates, participants, program sponsors, company, brands, data collected, feedback and any evidence of learning as well as updates to any activities from previous years. If possible, include supporting material such as photos, video, web sites and literature. General non-descriptive documentation will not be accepted.

• You cannot list the same activity more than once.

• Copied (cut and paste) documentation from previous year(s) is highly discouraged. Each year the documentation should show additional efforts and research that were made to complete the activity.

• Submit the application (Verification form) to Michael Flowers, mflowers@waynecounty.com after January 1, 2020 but no later than March 1, 2020. LATE SUBMISSIONS WILL NOT BE ACCEPTED

Scoring

• Points are accumulated in any combination of categories, as long as there is a minimum of two from each Category A-D.

• Each activity is worth only 1 point, NOT 1 point each time you document the activity. (examples: going on 3 field trips is 1 point not 3 points; Doing 4 school energy saving efforts is worth only 1 point not 4 points).

• The (+) noted on selected activities, indicates that additional credit (up to 1 additional point) MAY be awarded to schools who provide evidence of student learning as well as higher levels of complexity and effort in the planning and execution of the activity/project.

• Designation Number of Points Earned
  Green 10 -14 points
  Emerald 15 -19 points
  Evergreen 20 or more points

Other Important Notes

• Applications are due on or before March 1, 2020. LATE SUBMISSIONS WILL NOT BE ACCEPTED

Wayne County’s Michigan Green School program, please visit: https://www.waynecounty.com/departments/environmental/waterquality/wayne-county-green.aspx

For more assistance, please contact:

Wayne County Green Schools program coordinators:

**Michael Flowers**  
Water Quality Management Division  
Wayne County Dept. of Public Services  
734.326.4469  
mflowers@waynecounty.com

**Susan Thompson**  
Water Quality Management Division  
Wayne County Dept. of Public Services  
734.326.5515  
sthompsowaynecounty.com
Category A – Recycling Category
(Complete at least two different activities to earn points within this category)

Activity 1: Coordinate a recycling program for at least two of the following and describe your program: (one half point each)
- Office paper
- Plastic
- Metal cans
- Printer cartridges
- Newspapers and magazines
- Cellular telephones
- Cardboard
- Fabric and clothing
- Compact discs and digital video discs
- Glass
- Other 1 - item not covered in the above listing
- Other 2 - item not covered in the above listing

Activity 2: Composting food and organic wastes (+)
Activity 3: Conducting a waste-free lunch program (+)
Activity 4: Implementing a policy to buy recycled, biodegradable, locally produced or less toxic food and school supplies. Participate in local farm programs/participate in purchasing locally grown produce.

**New Activity** Activity 5: Take part in an UPCYCLE project that reuses (discarded objects or material) in such a way as to create a product of higher quality or value than the original. This project must uses more than paper, newspaper & magazines, and cardboard.

Category B – Energy Category
(Complete at least two different activities to earn points within this category)

Activity 1: Offer at least one teaching unit on alternative energy
Activity 2: Students research and report on the alternative energy, renewable fuels or specialized energy-efficient technology in school operations (district wide mandates)
Activity 3: Implement a school energy-saving program – specific actions taken at your school building
Activity 4: Perform energy audits at student homes and educating student families and the community
Activity 5: Taking part in a project or event to promote improved vehicle fuel efficiency (+)
Activity 6: Sponsoring an alternative energy presentation, project or event FOR YOUR SCHOOL (+)

Category C – Environmental Protection Category
(Complete at least two different activities to earn points within this category)

Activity 1: Participate in activities promoting the health of any Michigan watershed
Activity 2: Offer a teaching unit on environmental issues facing this state
Activity 3: Establish or maintain a natural Michigan garden project with native plants or vegetables. Grown produce is used in teaching units or donated to a community organization(+)
Activity 4: Establish or maintain an OUTDOOR animal habitat project
Activity 5: Participate in a local community environmental issue by activities such as letter-writing, attending public hearings, raising funds or community outreach (+)
**Category D – Miscellaneous Category**  
(Complete at least two different activities to earn points within this category)

**Activity 1:** Sponsor an endangered or threatened species and publicize the activity  
**Activity 2:** Host an environmental or energy speaker, event or field trip  
**Activity 3:** Establish a student organization that participates in environmental activities  
**Activity 4:** Observe Earth Day by participating in an Earth Day event in April and/or America Recycles Day in November  
**Activity 5:** Maintain an updated bulletin board or kiosk with information on environmental concerns and the school’s actions in addressing those concerns  
**Activity 6:** Establish an eco-reading program  
**Activity 7:** Update the school’s media center environmental materials  
**Activity 8:** Visit internet sites that educate about the environment and support endangered ecosystems  
**Activity 9:** Create and active website, school wide broadcast, a Public Service Announcement, or documentary addressing environmental issues facing the state (+)  
**Activity 10:** Coordinate an exchange or drive to collect used or unwanted items within the school or community for repurpose (+)

**Category E – Propose Your Own Activity**  
(Optional – Up to two activities may be proposed)

A school may design and propose another activity, which would qualify as an environmental stewardship project. The school **MUST receive prior approval from a county coordinator**
Wayne County
MICHIGAN GREEN
SCHOOLS

2019-2020

Please complete and submit with Activity Verification Form.

School Name:__________________________________________________

Address:_______________________________________________________

Program Coordinator(s):_________________________________________

E-Mail & Phone Number(s):_______________________________________

Date Submitted:_________________________________________________

Applications will only be accepted between January 1, 2020 and the deadline date of March 1, 2020. Late submissions will not be accepted

Michael Flowers
Wayne County Department of Public Services
3600 Commerce Court
Wayne, MI 48184
mflowers@waynecounty.com
Application Checklist

Minimum of TWO Activities from Category A (Can only count each one ONCE – NO DUPLICATES):
- Activity 1 ☐
- Activity 2 ☐
- Activity 3 ☐
- Activity 4 ☐

Minimum of TWO Activities from Category B (Can only count each one ONCE – NO DUPLICATES):
- Activity 1 ☐
- Activity 2 ☐
- Activity 3 ☐
- Activity 4 ☐
- Activity 5 ☐
- Activity 6 ☐

Minimum of TWO Activities from Category C (Can only count each one ONCE – NO DUPLICATES):
- Activity 1 ☐
- Activity 2 ☐
- Activity 3 ☐
- Activity 4 ☐
- Activity 5 ☐

Minimum of TWO Activities from Category D (Can only count each one ONCE – NO DUPLICATES):
- Activity 1 ☐
- Activity 2 ☐
- Activity 3 ☐
- Activity 4 ☐
- Activity 5 ☐
- Activity 6 ☐
- Activity 7 ☐
- Activity 8 ☐
- Activity 9 ☐
- Activity 10 ☐
☐ Optional – Up to TWO Activities from Category E

Activity 1 ☐
  Received Prior Approval from County Coordinator? ☐
  Is a separate activity from ones listed in Category A-D? ☐

Activity 2 ☐
  Received Prior Approval from County Coordinator? ☐
  Is a separate activity from ones listed in Category A-D? ☐

GENERAL

☐ I have included the coversheet of my application.

☐ I have submitted a minimum of 10 activities for consideration.

☐ I have only submitted ONE of each activity listed for consideration. (For example, there is only ONE Category A, Activity 1 included on my application.)

☐ All of the activities I have included on my application occurred between September 1, 2019 and June 30, 2020.

☐ I am using the 2019/2020 Wayne County Green Schools Verification Form/Application. No other applications, including the Michigan Green Schools Application, will be accepted.

☐ I am submitting my application by the March 1, 2020 to the mflowers@waynecounty.com

ALL PARTICIPATING “GREENTEAMS” WILL BE INVITED TO THE TRI-COUNTY CELEBRATION EVENT ON WEDNESDAY, APRIL 22, 2020 AT THE DETROIT ZOO. SCHOOLS WILL RECEIVE THEIR PROGRAM CERTIFICATE AND DECALS AFTER THE CEREMONY VIA MAIL.
Wayne County’s Michigan Green Schools
Activity Verification Form
2019-20

This is an example of the Activity Verification Form used to provide the required written description of your completed activities. You must also provide the category and activity letter/number and the points awarded. The boxes will expand as you fill in the space. You may include photos of the students participating in an activity. The photos can be included in this document or submitted separately via CD, flash drive (can be returned) e-mail, etc. At the bottom of the form is a space for you to list the designation (green, emerald, evergreen) and the points you are applying for. Final designation will be determined by the Wayne County Michigan Green School panel. You will be notified of the final decision.

(Example)

<table>
<thead>
<tr>
<th>Category</th>
<th>Activity #</th>
<th>Points awarded</th>
<th>Activity Description (who, what, when, where, why)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>1</td>
<td>1.5</td>
<td>Twice a month the Green Team goes around the school and collects the paper from each classroom's paper recycle bins. The recycled paper is then dumped into the Abitibi dumpster in the parking lot. In the past 5 years of our School has collected XX tons and received $$ in return. They will also take out the newspapers and magazines as needed. We also recycle printer cartridges through Office Depot. The secretary, Mrs. Smith will take the cartridges as needed. Needed supplies will be purchased with the refund dollars.</td>
</tr>
<tr>
<td>A</td>
<td>4</td>
<td>1</td>
<td>The 4th graders participated in a writing assignment to create a policy to purchase locally grown fruits and vegetables…</td>
</tr>
<tr>
<td>B</td>
<td>1</td>
<td>1</td>
<td>After the unit on alternative energy, the 1st graders along with their 5th grade buddies built solar ovens from pizza boxes and Pringles cans…</td>
</tr>
</tbody>
</table>

This form verifies that we are applying for _________________ designation with _________ points.

Green 10 - 14 points
Emerald 15 - 19 points
Evergreen 20 or more points
Wayne County’s Michigan Green Schools  
Activity Verification Form

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<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>General non-descriptive documentation will not be accepted.</td>
</tr>
</tbody>
</table>

This form verifies that we are applying for ________________ designation with _________ points.

- **Green**: 10 - 14 points
- **Emerald**: 15 - 19 points
- **Evergreen**: 20 or more points